

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

Your Details:

Name:	Debrah Biggs
Partnership:	Salisbury City Community Area Partnership
Address:	Cheviot House 69-73 Castle Street Salisbury SP1 3SP
Phone:	01722 326822
Email:	sccap@wessexcommunityaction.org.uk

Bank Account Details:

Account name:	Salisbury City Community Area Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£3497.41

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Salary costsOffice rental and contribution to overheadsPhone and broadbandUse of equipmentWebsite updates and maintenanceMaintenance and development of social media	a £14000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Public meetingsRoom hireCommunity eventsSocial Asset Mapping	b £3000
Advertising & promotion (inc websites): <ul style="list-style-type: none">Event advertising	c £500
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Additional flyers etc	d £500
Office expenses, consumables, etc.: <ul style="list-style-type: none">Included above	e £0
Other costs: <ul style="list-style-type: none">data protection licence - 35travel - 500	f £535
Amount of funding rolled forward from 2012/13 to be spent in 2013/14:	g £3497
Total running costs applied for:	h £15038

(costs a+b+c+d+e+f - g must equal h)

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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I confirm that the costs detailed here will be incurred by the Salisbury City Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed: DBiggs.....

Date: 30.5.13.....

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